



OLD DOMINION UNIVERSITY RESEARCH FOUNDATION

MEMORANDUM

TO: Regular Status and Post Doctoral Employees of the Research Foundation

FROM: Hope Fowler, Director Human Resources

SUBJECT: **2021** Holiday Schedule Revised

DATE: 2021

The Research Foundation follows the same holiday schedule as the University. The 2021 Holiday Schedule is as follows:

2021 Holiday Schedule

Friday, January 1	New Year's Day
Monday, January 18	Martin Luther King, Jr. Day
Monday, May 31	Memorial Day
Friday, June 18	Juneteenth
Monday, July 5	Independence Day
Monday, September 6	Labor Day
Tuesday, November 2	Election Day
Wednesday, November 24	Day before Thanksgiving (4 hours – close at noon)
Thursday, November 25	Thanksgiving Day
Friday, November 26	Day after Thanksgiving
Friday, December 24	Christmas (Observed)
Monday, December 27 thru	End of Year Break
Thursday, December 30	
Friday, December 31	New Year's Day (Observed)

Some employees may need to work during the holidays; the appropriate holiday pay and leave policies will apply. Consult the ODU Research Foundation Employee Handbook, <http://researchfoundation.odu.edu/pdf/handbook.pdf> or contact Human Resources for guidance.