

TAX-SHELTERED ANNUITY AUTHORIZATION
For All Tax-Sheltered Annuity Deductions

OLD DOMINION UNIVERSITY RESEARCH FOUNDATION
P.O. Box 6369, Norfolk, VA 23508

All contracts of employment between Old Dominion University Research Foundation (hereafter referred to as employer), and _____ (hereafter referred to as employee), are hereby amended and the parties do agree to the following provisions:

1. The employee authorizes and directs the employer to reduce his/her salary each pay period by the sum of \$ _____ commencing on _____, 20 ____, and continuing until _____, 20 ____, or until altered or canceled by the employee, whichever comes first and to apply that amount to the purchase of an individual annuity contract.
2. In consideration of the purchased of said annuity by the employer, the employee further agrees that this agreement shall operate to divest him/her of any right to receive the sum which he/she has authorized the employer to reduce his/her salary by, pursuant to this agreement.
3. It is expressly agreed between the parties hereto that the terms and conditions of this agreement are to be a part of and included in each and every contract of employment between the parties as if specifically contained therein until altered or canceled.

SIGNATURE OF EMPLOYEE (SEAL) _____
DEPARTMENT

SOCIAL SECURITY NUMBER _____
ANNUITY COMPANY

IN WITNESS WHEREOF, THE PARTIES HERETO SET THEIR HANDS AND SEAL
THIS ____ DAY OF _____, 20 ____

The employee and the Agent for the company both agree that the amount being deducted is within the tax laws, and that any penalties assessed would be against the Employee and the Agent.

SIGNATURE OF AGENT OF RECORD

TAX SHELTERED ANNUITY AUTHORIZED AGENTS

Revised 12/20/2007

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METLIFE

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TIAA-CREF (B357-0)

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TIAA-CREF

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